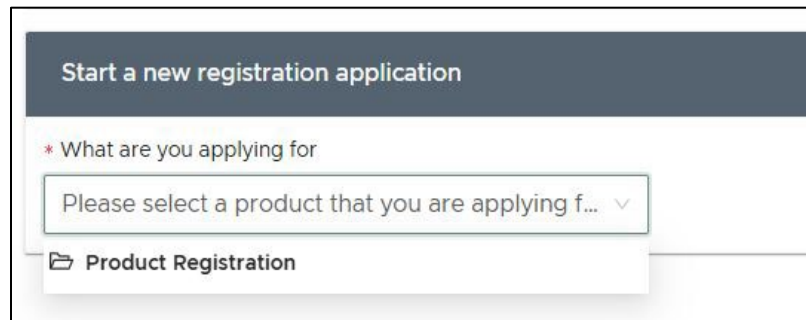


## Registering New Products

1. After signing in, from your Dashboard, in the “Start a new registration application” box, click the dropdown and select “Product Application”.



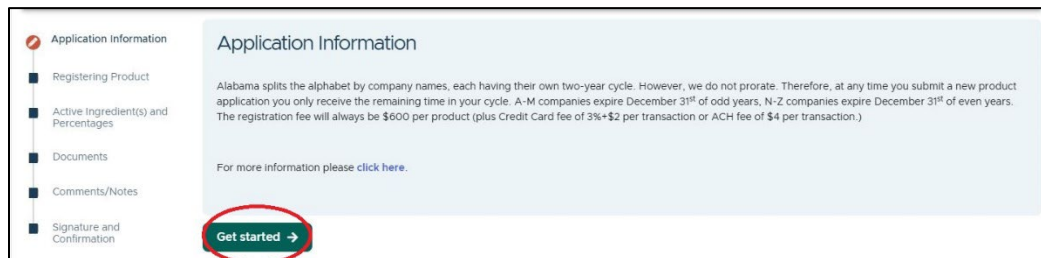
Start a new registration application

\* What are you applying for

Please select a product that you are applying f... ▾

Product Registration

2. Select the “Get Started” button.



Application Information

Registering Product

Active Ingredient(s) and Percentages

Documents

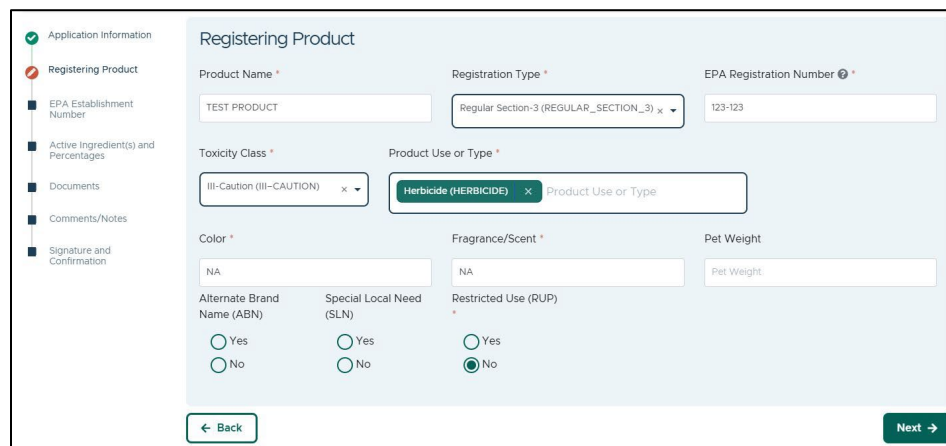
Comments/Notes

Signature and Confirmation

Get started →

3. Enter your product’s information.

**Note: Fields with a red asterisk are required. If not applicable for the product you’re submitting enter “N/A”.**



Registering Product

Product Name \* TEST PRODUCT

Registration Type \* Regular Section-3 (REGULAR\_SECTION\_3) x ▾

EPA Registration Number \* 123-123

Toxicity Class \* III-Caution (III-CAUTION) x ▾

Product Use or Type \* Herbicide (HERBICIDE) x ▾

Color \* NA

Fragrance/Scent \* NA

Pet Weight

Alternate Brand Name (ABN)

Special Local Need (SLN)

Restricted Use (RUP) \*

Yes No Yes No Yes No

← Back Next →

4. For Section 3 Products:

EPA Establishment Numbers and Active Ingredients: If there are multiple, click the '+ Add New' button, type in the Active Ingredient name as shown on the product label and enter the percentage (0.00000001 – 100). Click "Add" and repeat as necessary.

The screenshot shows a web application interface. On the left is a vertical sidebar with a list of steps: 'Application Information', 'Registering Product', 'EPA Establishment Number' (which is highlighted with a red circle and a red checkmark), 'Active Ingredient(s) and Percentages', 'Documents', 'Comments/Notes', and 'Signature and Confirmation'. The main content area is titled 'EPA Establishment Number'. It contains a form with two input fields, both labeled 'EPA Establishment Number'. Below the first input field are 'Add' and 'Cancel' buttons. Below the second input field is a '+Add New' button, which is circled in red. At the bottom of the form are 'Back' and 'Next' buttons.

## 5. For 25b Products:

- a. Active Ingredients: Click the '+ Add New' button, type in the Active Ingredient name as shown on the product label and enter the percentage (0.00000001 – 100). Repeat as necessary, then click the 'Next' button.
- b. Inactive/Inert Ingredients: On the Inactive Ingredients page, Click the '+ Add New' button, type in the Inactive/Inert Ingredient name as shown on the product label and enter the percentage (0.00000001 – 100). Repeat as necessary, then click the 'Next' button.
- c. The sum of all Active and Inactive ingredients must be 100.0, or the application cannot be submitted.

The screenshot shows a web application interface. On the left is a vertical sidebar with a list of steps: 'Application Information', 'Registering Product', 'EPA Establishment Number', 'Active Ingredient(s) and Percentages' (which is highlighted with a red circle and a red checkmark), 'Documents', 'Comments/Notes', and 'Signature and Confirmation'. The main content area is titled 'Active Ingredient(s) and Percentages'. It contains a table with two columns: 'Ingredient' and 'Percentage'. Below the table are 'Add' and 'Cancel' buttons. Below the 'Add' button is a '+Add New' button, which is circled in red. At the bottom of the form are 'Back' and 'Next' buttons.

6. Upload the required supporting documents under Type.
  - a. For Section 3: Marketplace Label, EPA Stamped Label, Safety Data Sheet and 8570-5 form (if applicable)
  - a. For 25(b) Minimum Risk: Marketplace Label and Safety Data Sheet.

**Note: There is a 10 MB size limit, per file.**

Application Information

Registering Product

EPA Establishment Number

Active Ingredient(s) and Percentages

Documents

Comments/Notes

Signature and Confirmation

### Documents

Please use below option to upload documents.

Checklist Document(s) \*

| # | File Name | Mime Type | Size | Type | Action |
|---|-----------|-----------|------|------|--------|
|---|-----------|-----------|------|------|--------|

Drop files(s) here to attach, or [Browse here](#)

File upload for Product Document

[Back](#) [Next](#)

7. Choose correspondence preference (currently only e-mail is available) and add comments (optional).

Application Information

Registering Product

EPA Establishment Number

Active Ingredient(s) and Percentages

Documents

Comments/Notes

Signature and Confirmation

### Comments/Notes

Correspondence Preference \*

Email X

Correspondence Preference

Comments/Notes

Comments/Notes

[Back](#) [Next](#)

8. Check the box to certify the information, select today's date, then print and sign your name. Click 'Preview Submission'.

Application Information

Registering Product

EPA Establishment Number

Active Ingredient(s) and Percentages

Documents

Comments/Notes

Signature and Confirmation

### Signature and Confirmation

☐ The undersigned hereby certifies that the information given on this application together with any additional form is true and correct according to the best of his/her knowledge and belief. \*

Full Name \* Title \* Date \*

Full Name Title Date

Signature \*

Sign above

If you have any questions about Product Registration or Renewal, please [click here](#).

[Back](#) [Preview Submission](#)

9. Review the application, then at the bottom of the Preview Submission page click 'Save & Add to Cart'
10. If you need to register more than one product for that account, click '+ Add Another Registration Application' and repeat the process. When you are ready to pay, click the 'Submit' button.

| CART ITEM(S)   |               |                        |                     |                    |   |          |        |
|--|---------------|------------------------|---------------------|--------------------|---|----------|--------|
| Cart Reference #   | Application # | Product Detail         | Application Date    | Fee Type           | Description   | Fee(\$)  | Action |
| TN0021540  | APR0021541    | TEST PRODUCT (123-123) | 07/15/2025 09:18 AM | Initial Filing Fee | Initial Application fee amount For Product Registration/Product | \$600.00 |        |
| Total Amount   |               |                        |                     |                    |   | \$600.00 |        |
| <div><a href="#">Dashboard</a> <a href="#">+ Add Another Registration Application</a> <a href="#">Submit</a></div> |               |                        |                     |                    |   |          |        |

11. You will be directed to the payment portal. Select your payment type (Credit/Debit Card or Electronic Check) and provide your customer and payment information. Click "Submit Payment".

### Payment

Payment Type

Payment Type \*

Select One

Next >

Customer Information

Payment Information

12. You will be taken to the following screen. From here you can choose your next steps.

**Note: A receipt will be emailed to you once the payment has been processed.**

Shopping Cart

✓

Transaction # - TN0021540

Application(s) has been successfully submitted (APR0021541)

Below is the Payment invoice information:

Invoice#: TEST123

Amount: \$620.00

Dashboard

My Products