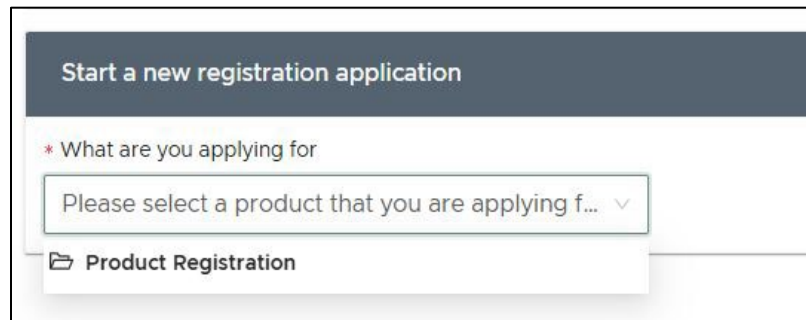# Registering New Products

1. After signing in, from your Dashboard, in the "Start a new registration application" box, click the dropdown and select "Product Application".
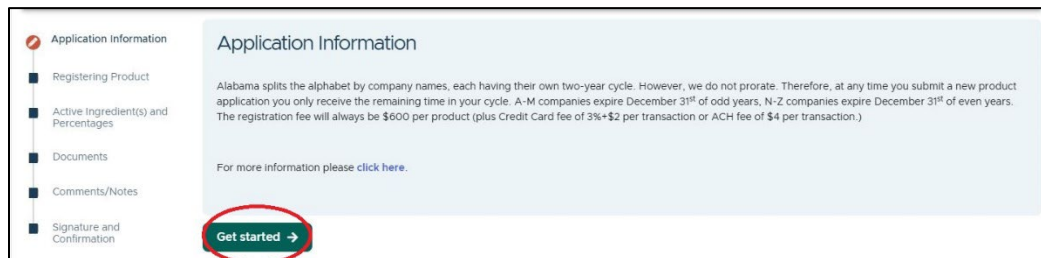

2. Select the "Get Started" button.
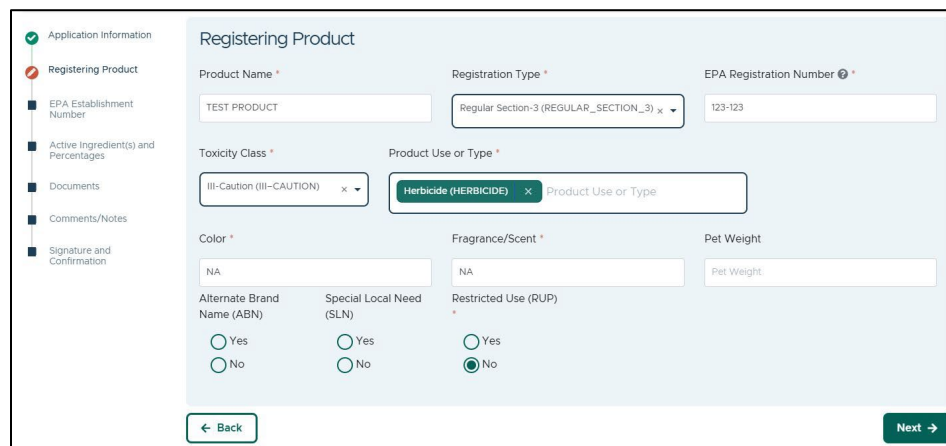
3. Enter your product's information.

Note: Fields with a red asterisk are required. If not applicable for the product you're submitting enter "N/A".

4. **For Section 3 Products:**

EPA Establishment Numbers and Active Ingredients: If there are multiple, click the '+ Add New' button, type in the Active Ingredient name as shown on the product label and enter the percentage (0.00000001 – 100). Click "Add" and repeat as necessary.

5. **For 25b Products:**

    a. Active Ingredients: Click the '+ Add New' button, type in the Active Ingredient name as shown on the product label and enter the percentage (0.00000001 – 100). Repeat as necessary, then click the 'Next' button.

    b. Inactive/Inert Ingredients: On the Inactive Ingredients page, Click the '+ Add New' button, type in the Inactive/Inert Ingredient name as shown on the product label and enter the percentage (0.00000001 – 100). Repeat as necessary, then click the 'Next' button.

    c. The sum of all Active and Inactive ingredients must be 100.0, or the application cannot be submitted.

6. Upload the required supporting documents under Type.

    a. For Section 3: Marketplace Label, EPA Stamped Label, Safety Data Sheet and 8570-5 form (if applicable)

    a. For 25(b) Minimum Risk: Marketplace Label and Safety Data Sheet.

Note: There is a 10 MB size limit, per file.

7. Choose correspondence preference (currently only e-mail is available) and add comments (optional).

8. Check the box to certify the information, select today's date, then print and sign your name. Click 'Preview Submission'.

9. Review the application, then at the bottom of the Preview Submission page click 'Save & Add to Cart'

10. If you need to register more than one product for that account, click '+ Add Another Registration Application' and repeat the process. When you are ready to pay, click the 'Submit' button.

CART ITEM(S)							
Cart Reference #	Application #	Product Detail	Application Date	Fee Type	Description	Fee($)	Action
TN0021540	APR0021541	TEST PRODUCT (123-123)	07/15/2025 09:18 AM	Initial Filing Fee	Initial Application fee amount For Product Registration/Product	$600.00	🗑
					Total Amount	$600.00	

🏠 Dashboard   ⊕ Add Another Registration Application   💾 Submit

11. You will be directed to the payment portal. Select your payment type (Credit/Debit Card or Electronic Check) and provide your customer and payment information. Click "Submit Payment".

Payment

Payment Type

Payment Type *

Select One ⌄

Next ›

Customer Information

Payment Information

12. You will be taken to the following screen. From here you can choose your next steps.

Note: A receipt will be emailed to you once the payment has been processed.

Shopping Cart

✓

Transaction # - **TN0021540**

Application(s) has been successfully submitted.(APR0021541)

Below is the Payment invoice information:
🟩 Invoice#: TEST123
🟦 Amount: $620.00

🏠 Dashboard   ☰ My Products