

Submit Company Name Update

Note: 3rd Party Agent accounts will not be able to change the company name for their clients. You will need to contact ADAI at pestprodreg@agi.alabama.gov to make those changes.

1. Click on “My Profile” from the top menu bar
2. In your profile under the Name Details tab, click the green pencil icon in the ‘Action’ column.

Account #	VA0000061	EPA #:	-	State Registration #:	1002850	EIN #:	-
Status	Approved	Account Type	Producer account for Product Registration (Manufacturer)	Name Status	Current	Name Type	Primary
Email Address	adai.tester@agi.alabama.gov	Contact	(334) 240-7244	Address	1445 FEDERAL DR MONTGOMERY, ALABAMA 36107-1123 UNITED STATES MONTGOMERY		

Additional Account Information

[Name Details](#) [Address/Contact](#) [Business Relationship](#) [Employee Relationship](#) [Payment/Fees](#)

ACCOUNT NAME						Search
Name Type	Name Status	Name	Status	Approval Comments	Action	
Primary	Current	JOE COMPANY	Active			

3. Edit the Business Name, attach documentation supporting the name change, then click the ‘Save’ button.
 - a. For companies with an EPA # you will need to attach the EPA approval document for the name change.

Edit Account Name

Business Name

☐ Is Government ☒ Status

Document Upload

Please upload proof of name change documents.

Select file(s)

Cancel

☐ I acknowledge that all currently registered products must go through the registration process again under the new company name.

Close

Save

4. On the Shopping Cart page, click the green 'Submit' button.
 - a. Although there is no fee to process company name changes, the system handles these requests as if they were a transaction.

CART ITEM(S)						
Cart Reference #	Application #	Application Date	Fee Type	Description	Fee(\$)	Action
TW0000342 		06/18/2025 03:00 PM	Name Change Fee	Change fee amount For Business Primary Name Change	\$0.00	
Total Amount					\$0.00	
Dashboard + Add Another Registration Application Submit						

Note: Company name changes will require all products to be re-registered with the new name. It is not considered a label revision/update.

5. Our office will then review your name change request and either approve or deny the change.