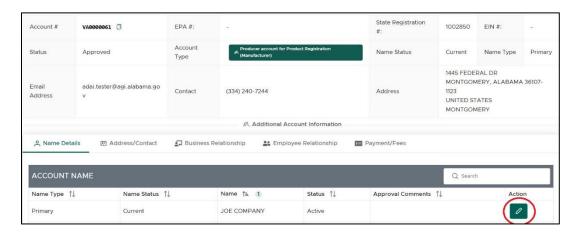
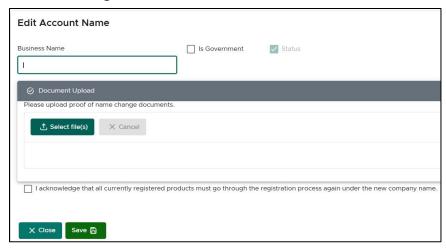
## Submit Company Name Update

Note: 3<sup>rd</sup> Party Agent accounts will not be able to change the company name for their clients. You will need to contact ADAI at <a href="mailto:pestprodreg@agi.alabama.gov">pestprodreg@agi.alabama.gov</a> to make those changes.

- 1. Click on "My Profile" from the top menu bar
- 2. In your profile under the Name Details tab, click the green pencil icon in the 'Action' column.



- 3. Edit the Business Name, attach documentation supporting the name change, then click the 'Save' button.
  - a. For companies with an EPA # you will need to attach the EPA approval document for the name change.



- 4. On the Shopping Cart page, click the green 'Submit' button.
  - a. Although there is no fee to process company name changes, the system handles these requests as if they were a transaction.



Note: Company name changes will require all products to be re-registered with the new name. It is not considered a label revision/update.

5. Our office will then review your name change request and either approve or deny the change.