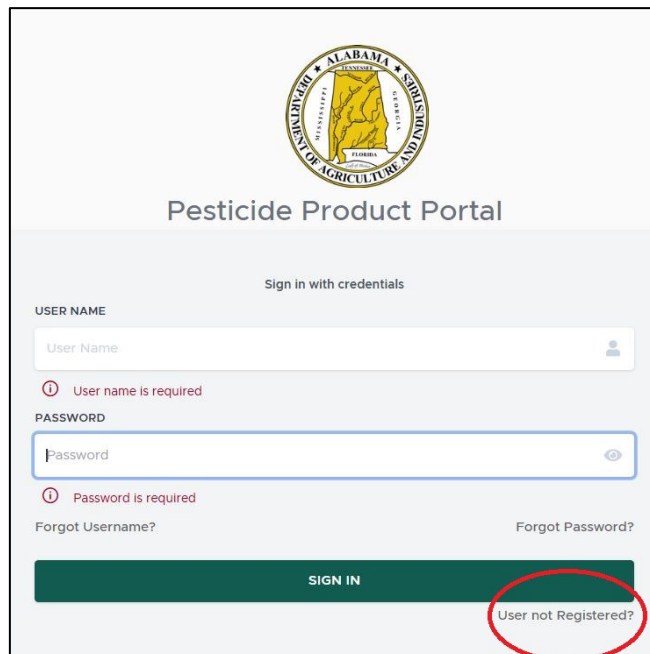


CREATING A NEW COMPANY ACCOUNT

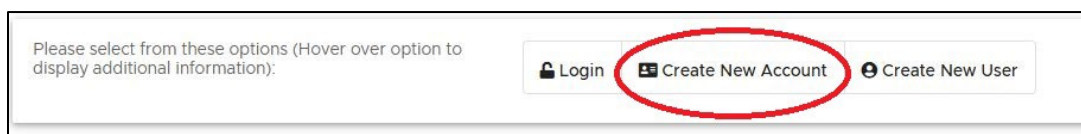
1. Click the following link to access the AG Enterprise Pesticide Product Portal
<https://al.acclaimagra.com/web/>
2. From the main page click 'User Not Registered' and then enter the e-mail address you want associated with the account you're creating.

Note: For 3rd Party Agents it is recommended that you use a resource e-mail box/distribution list instead of a personal or individual e-mail if multiple people will need access to the account.



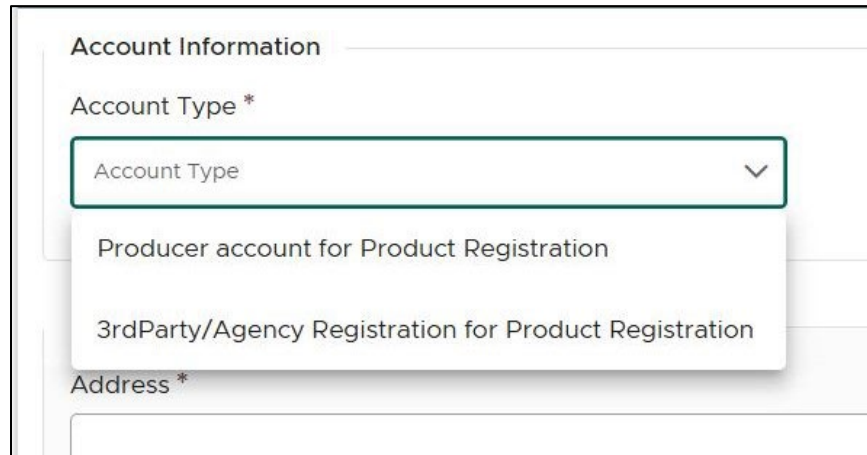
3. Click 'Create New Account'.

Note: If the e-mail you're using is already in our system, you will be taken to the account creation page directly, bypassing the 'Create New Account' menu.



3. Select the type of Account you want to create.

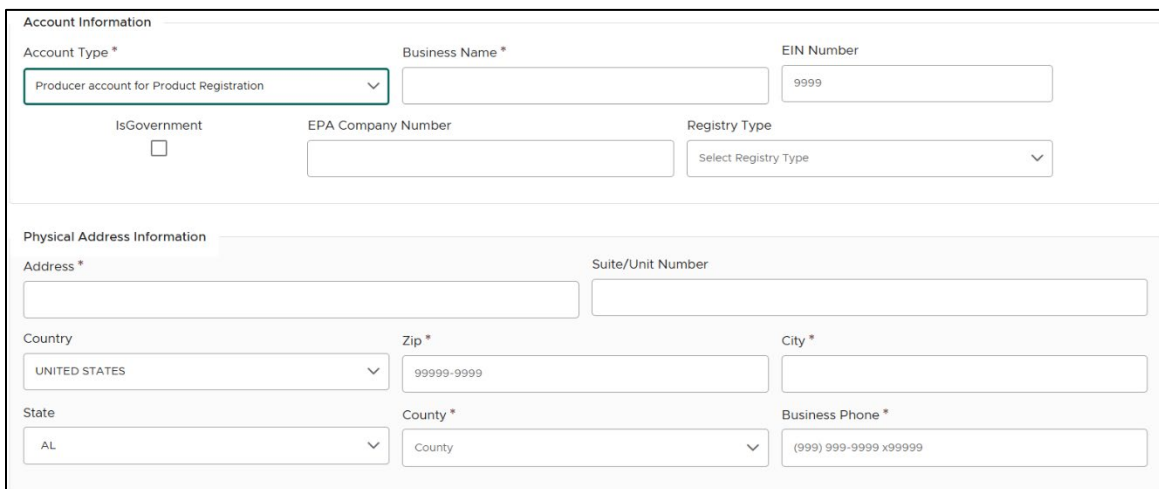
- a) “Producer” accounts are for manufacturers/distributors who register their own products
- b) “Agency” accounts are for businesses that register products on behalf of a manufacturer/distributor. These accounts will be linked to one or more “Producer” accounts to act on their behalf.



The screenshot shows the 'Account Information' section of a form. The 'Account Type *' dropdown menu is open, displaying two options: 'Producer account for Product Registration' and '3rdParty/Agency Registration for Product Registration'. The 'Address *' field is visible below the dropdown.

3. Enter your business information.

Note: You will be able to add a mailing address once logged into the account.



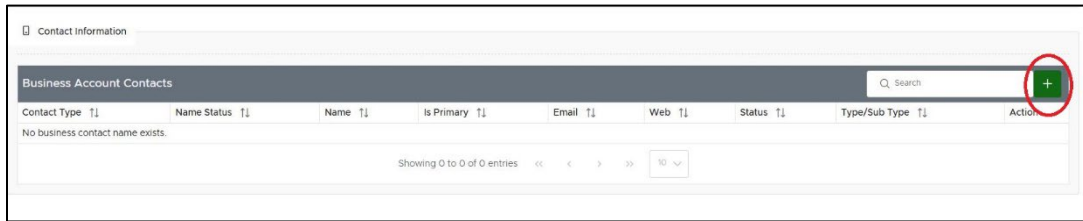
The screenshot shows the 'Account Information' section of a form with the following fields filled out:

- Account Type *:** Producer account for Product Registration
- Business Name *:** (Empty text box)
- EIN Number:** 9999
- IsGovernment:** ☐
- EPA Company Number:** (Empty text box)
- Registry Type:** Select Registry Type

The 'Physical Address Information' section contains the following fields:

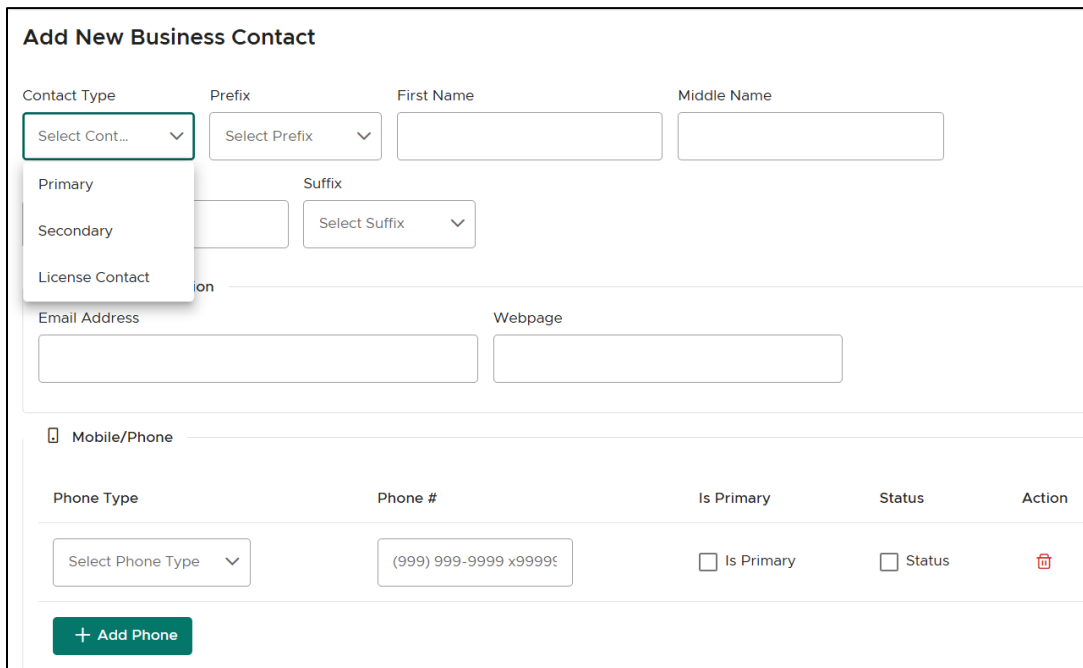
- Address *:** (Empty text box)
- Suite/Unit Number:** (Empty text box)
- Country:** UNITED STATES
- Zip *:** 99999-9999
- City *:** (Empty text box)
- State:** AL
- County *:** County
- Business Phone *:** (999) 999-9999 x99999

4. Under Business Account Contacts, click the green + button to add a Primary Contact.



The screenshot shows a web interface for 'Business Account Contacts'. At the top, there is a search bar and a green '+' button circled in red. Below this is a table with columns: Contact Type, Name, Status, Is Primary, Email, Web, Status, Type/Sub Type, and Action. The table is currently empty, displaying the message 'No business contact name exists.' and 'Showing 0 to 0 of 0 entries'.

5. Select “Primary” as the contact type. Enter your name and phone number, then click ‘Save’



The screenshot shows the 'Add New Business Contact' form. It includes fields for Contact Type (a dropdown menu with 'Primary', 'Secondary', and 'License Contact' options), Prefix, First Name, Middle Name, Suffix, Email Address, and Webpage. Below these fields is a section for 'Mobile/Phone' with a table for adding phone numbers. The table has columns: Phone Type, Phone #, Is Primary, Status, and Action. A green '+ Add Phone' button is at the bottom.

6. Click the ‘Submit’ button at the bottom of the form to create the new account.